

## DRAFT MEETING MINUTES

### REGULAR MEETING OF THE CITY OF ALAMEDA HISTORICAL ADVISORY BOARD THURSDAY, July 7, 2011

1. CONVENE: 7:00 pm
2. ROLL CALL: Chair Owens, Vice-Chair Rauk, Board Members Hoffman and Lynch - Absent: Board Member Jasper
3. MINUTES:

Meeting of May 5, 2011 (postponed for a full quorum)

Meeting of June 2, 2011

Motion made by board member Hoffman, seconded by Rauk to approve the minutes. (4-0-1)

4. AGENDA CHANGES AND DISCUSSIONS: None.

5. ORAL COMMUNICATIONS:

Ms. Linda Hanson, Alameda Photographer, presented her photographs of historic signage in Alameda.

Board member Lynch asked if she would consider donating a photograph to the reference section or the Alameda Museum, which Ms. Hanson agreed to do.

6. WRITTEN COMMUNICATIONS:

#### **6-A Streetnaming Request by Gary Randall**

The board discussed the merits of the request letter. The board recommended that the applicant return with more supporting documentation, such as letters of support from the Elks Lodge #1015, Alameda Municipal Credit Union, or Public Utility Board of the Alameda Bureau of Electricity to elaborate on Mr. or Mrs. Randall's efforts to further the development of Alameda. They also requested that the naming request return to the board no earlier than next year, to ensure compliance with criteria #3 that the person be deceased for more than three years.

7. REGULAR AGENDA ITEMS:

#### **7-A Certificate of Approval – PLN11-0098 – 2501 Monarch Street (Building 22) – The Lyle Company.** The applicant requests a Certificate of Approval and Design Review to alter a Historic Monument.

Ms Simone Wolter, Planner, presented the project.

Board member Rauk asked whether the expansion of the storage area, a temporary structure, requires a design review.

Staff stated that the expansion of the temporary structure requires Design Review pursuant to Design Review regulations. Generally, if a building permit is required, then a Design Review is also required, unless it can be exempted.

Mr. Jonathan Fong, the applicant, elaborated on the project.

Board member Rauk stated that she supports the project, as the lease areas of the building create income that can then be used for building maintenance.

Chair Owens asked whether the wireless facility would have a generator attached to the location in the case of an earthquake or other natural disaster.

Mr. Fong explained that most wireless facilities have either diesel-powered generators or back-up batteries. This facility had batteries storage on site.

Board member Hoffman asked if AT&T leases the whole building.

Mr. Fong explained that the lease area is only for the storage area and roof-top locations. The building itself is occupied by another tenant.

Board member Lynch asked for clarification on the panels and its appearance.

Mr. Fong explained the location and appearance of the panels on the parapets.

Motion to approve the alteration to the historic monument made by board member Hoffman and seconded by board member Lynch. Motion passes (4-0).

#### 8. BOARD COMMUNICATIONS:

Chair Owens announced that he attended the California Preservation Conference Meeting in Oakland on behalf of the board. Originally, the HAB had been interested in sponsoring sessions or tours for the California Preservation Conference. However, after his conversations with the chair of the California Preservation Foundation he came to the conclusion that the City of Alameda was better suited to be a sponsor in the California Preservation Conference instead of the Historical Advisory Board. Regardless of sponsor level, he recommended that the board participate in the conference planning efforts.

Board member Lynch elaborated on the current historic preservation ordinance update efforts. The ordinance subcommittee has been meeting every week to work on the newest draft. She is supportive of the draft, as it streamlines efforts and is more clearly understood. A draft would be brought to the board in the next few months.

Chair Owens stated that the demolition threshold for historic structures would likely be moved to "more than 50 years of age" opposed to the current "pre-1942 construction date".

Board member Lynch encouraged the board members to attend the Lawrence Berkeley Labs Campus 2 BBQ at the Alameda Point Theatre on July 13, 2011. The board then filled

out marketing postcards for the event.

9. STAFF COMMUNICATIONS:

**9-A Recommendation to City Council to set aside maintenance funding to address deferred maintenance on the historic City Hall garage located behind City Hall.**

Staff requested that the board provide comments on the attached draft letter.

Chair Owens recommended that the board adjourn to the adjacent room to take a look at the adjacent historic garage. The meeting was temporarily adjourned.

Staff requested that the board summarize their comments made while the meeting had adjourned to the other room.

Chair Owens stated that the overhanging Coast Live Oak tree should be trimmed so that it no longer overhangs the roof and gutters. He also suggested that the roof be swept and the gutters be cleaned out.

The board then discussed changes to the letter and reorganized the priority items according to critical path.

10. ADJOURNMENT: 7:55 pm